C-ID COR Review Process
August 20, 2013

Policy: In the event that a course is not approved by one or both reviewers, the course will not be approved. The COR Review Process is intended to ensure the integrity of the courses receiving C-ID designations by ensuring that all courses are approved by both a CCC and a CSU reviewer.

Process

In the event that a course is not approved by one or both reviewers and the Primary Reviewer (PR) believes an explanation would enable the not approving reviewer(s) to approve, the PR may provide an explanation and return the evaluation and an explanation to the not approving reviewer(s) for reconsideration.

Step 1: If the denying reviewer approves upon receipt of the explanation, he/she indicates this change in status and if the outcome is approval by both reviewers, the course is approved.

Step 2: If a denying reviewer does not approve following reconsideration, the PR has the option of referring the evaluation to the segmental designee or assigning the course a status that would route the course back to the college. The "segmental designee" is an individual appointed by the segment to coordinate their reviewers.

If the evaluation is sent to the segmental designee, that designee is expected to address the issue with the reviewer within two weeks. Three possible outcomes are possible:

1. The designee may confer with the reviewer and seek to clarify the determination made. If the reviewer revises their determination, the designee will contact the PR to request re-routing of the course to the reviewer for approval.

2. The designee may specify that the course should be sent to a new reviewer from that segment.

3. The designee may specify that the course should be sent back to the college to address the identified issues.

Adopted by ICW August 20, 2013