C-ID Textbook Date Requirements and the C-ID Review Cycle
September 20, 2018

1. **Textbook dates on Course Outlines of Record (CORs):**

In keeping with established articulation policies, it is expected that at least one of the textbooks on a COR submitted to C-ID will have a publication date within seven (7) years of the course's submission. There may be cases in which a more recent text is expected (e.g. a technology course) or the publication date is less relevant (e.g. classic primary sources in literature, philosophy or history). It is helpful to include a reference to the use of such exceptional materials with the C-ID course submission. (*Tip: Discipline faculty should provide their college articulation officer with a brief statement regarding the use of materials that do not conform to the seven-year rule prior to submission of the course to C-ID*).

As of November 1, 2012 the C-ID Advisory Committee established that at least one (1) of the textbooks in the COR must be from the last seven (7) years. If an FDRG determines that one or more textbooks need to be more recent, they will include that requirement on the descriptor.

2. **Review Cycle:** While all course descriptors and TMCs will be reviewed on a five-year cycle that does not necessitate the automatic re-submission of course outlines for C-ID articulation. However, CORs should be re-submitted, unless otherwise specified, if:

a) the descriptor has been modified substantially enough to warrant re-submission (as a result of state level change or request) or
b) the local course outline has been revised such that it warrants re-submission (as a result of a substantial local curricular change).

In the event that a descriptor change requires the resubmission of CORs, AOs will be notified and a timeline for resubmission established.